We appreciate this is not the most exciting part of your journey to a memorable wedding but our wedding terms describe our policies and procedures and clarify the contractual relationship between you and the Weddings Venue Owner and Service Providers.

## 1. INFORMATION ABOUT US AND HOW TO CONTACT US

- 1.1 **Who we are**. We are Seycat Limited trading as Petite Weddings a company registered in England and Wales. Our company registration number is 09627036 and our registered office is at 2 Trellis Cottages, Chywoone Hill, Newlyn, Penzance, Cornwall, TR18 5AF.
- 1.2 **How to contact us**. You can contact us by telephoning 07411117294 or by writing to us at jane@petiteweddings.co.uk or 2 Trellis Cottgaes, Chwoone Hill, Newlyn, Penzance, Cornwall, TR18 5AF.
- 1.3 **How we may contact you**. If we have to contact you we will do so by telephone or by writing to you at the email address or postal address you provided to us.
- 1.4 "Writing" includes emails. When we use the words "writing" or "written", this includes emails.

### 2. OUR RELATIONSHIP WITH YOU

2.1 **Our relationship.** Petite Weddings does not hold any proprietary interest in the wedding venues but merely acts as agent for the owners of the venues ("the Owners"). The contractual relationship is between the Owners and you.

Similarly, Petite Weddings does not hold any proprietary interest in the service providers such as, but not limited to, caterers, florists and photographer but merely acts as agent for the service providers ("the Providers"). The contractual relationship is between the Providers and you.

- 2.2 **Initial enquiries through the website.** You will be able to make initial enquiries with us through our website, email or telephone. Following your enquiry we will then contact you directly to discuss your wedding requirements.
- 2.3 **Consultation.** Following our initial consultation we will provide you with a list of potential wedding venues and Providers together with pricing for you to consider.
- 2.4 **Bookings**. If you confirm in writing to us that you would like to go ahead with any of the options we have provided to you then we will forward your details to the Owner and Providers you have selected by way of an introduction. The Owner and Providers will then contact you directly to book your selected services.
- 2.5 **Payment**. We do not handle any money in the financial transaction between you and the Owners and Providers.
- 2.6 **Wedding Planning Services.** We do provide wedding planning services over and above the introduction of services described above and these services, costs and terms are covered in our Wedding Planning Terms and Conditions.

#### 3. LIABILITY

- 3.1 **We work with third parties**. We have used reasonable endeavours to source/vet our Owners and Providers but you acknowledge that when you use services provided by an Owner or Provider, you are contracting directly to the Owner or Provider under the terms and conditions of the Owner and Provider and we have no liability to you.
- 3.2 **Introduction services only.** As you contract directly with an Owner and Providers and we are not involved in the financial transaction between you and an Owner or Provider, we will not be liable for any act, neglect or default on part of the Owners or Providers, nor for any accident, loss, injury, expense or inconvenience, whether to person or property, which you or another person may suffer or incur arising out of, or in any way connected with, the provision of wedding services.

## 4. HOW WE MAY USE YOUR PERSONAL INFORMATION

Please see Petite Wedding's Privacy Policy which is available on our website (www.petiteweddings.co.uk)

# 5. IF THERE IS A PROBLEM WITH THE SERVICES

Due to our relationship with our Owners and Providers, please contact us in the event that something does go wrong between you and an Owner or Provider. While the financial transaction and rendering of services are beyond the scope of our services to you, we are committed to helping resolve any issues between you and an Owner or Provider.